



Sacramento Hmong New Year, Inc.

(Celebrating the Tradition, Preserving the Culture)

SHNY, Inc.

HONORARY CHAIRS

Darrell Steinberg
State Senator

Dave Jones
State Assembly Member

Kevin Johnson
Mayor

Robert K. Fong
Councilmember

Roger Dickinson
Supervisor

OFFICERS

Lance K. Fang
President

John Vang
Vice President

Sonny Khang
Secretary

Mark Chieng
Treasurer

Larry Ma Xiong
Asst. Treasurer

BOARD MEMBERS

Vang Neng Cheng
Chue Hang

Dr. Benjamin Her

Cheng Kue
Sao Hue

Daniel Kong

Boua Seng Lo

Tony Moua

Chue Tou Pha

John Thao

Nom Tom Vue

John Yang

ADVISORS

Dr. Tom Bhe

Fong Cha

Dr. Ko Fang

Koua Jacklyn Franz

Larry S. Thao

Aaron Vang

Dr. Ka Vang

Song Ger Vang

Date: 7/15/2009
To: All vendors

RE: Sacramento Hmong New Year Vendors/Booths for the 2009-2010 Event

(Event Time: Nov 26 to Nov 29, 2009)

Enclosed is Sacramento Hmong New Year's vendor application package for the 2009-2010 event. Vendor who are interested in selling at this event need to **complete the enclosed application and mail to Sacramento Hmong New Year no later than August 21st, 2009**. Mail your application with **full payment** to the P.O. Box provided below before the due date. **By August 21st, 2009 if SHNY has not received your application with full payment, your booth/space will be released to be sold to other vendors.**

1. For **Food, Papaya Salad, Churros, Hot Tea, Hot Drink, Fruits, Sugarcane, Produces vendors** please complete the SHNY application and County of Sacramento Environmental Health Division application on the "TFF Operator's Packet" page 2 & 3; **list all types of food you will be selling and all equipment you will be using. Food & Papaya Salad vendors must submit your booth site plan design layout with all applications** (see example of site plan layout on the TFF page 8); this is required from the county permit department of health.

Please provide your own **fire extinguisher** for this event; this is required by the Health Safety & Fire Marshal Department.

Additional County Permit Fee for TFF is **\$132.00** for high risk and **\$63.00** for low risk. **High Risk** is consisted of papaya salad, BBQ, noodle soup, mainly for all food vendors. **Low Risk** is consisted of churros, fruits, hot tea, hot coffee, hot soup, hot drink, sugarcane, produces, or any drinks ready for sample.

Also another additional cooking tent fee of \$155 for 10x10, \$255 for 20x10 for each food booth will be added to all food vendors; this is also a require by the health department. The cooking tent fee and permit fee will be added to the booth/space fee for a subtotal amount due and payable to SHNY when you return in your application.

2. **Audio/video, Merchant, Herbal, Non-profit, Business display** or **Others:** for application and space availability please call to the appropriate department phone number provided below.
3. **Application(s) and full payment must be received by SHNY, Inc no later than August 21st, 2009 to reserve the right to obtain and/or redeem your old space.**

For Food Vendors & Non-profit Call (916) 236 – 8103
For Audio/Video/Herbal vendors Call (916) 236 – 7984
For Merchant/Herbal vendors Call (916) 236 – 8350
For General Information Call (916) 821 – 4576

Food Booth: \$1,600 reg, \$1,800 corner
Audio/Video/Merchant Booth: \$300 reg, \$400 corner



Date & Times for Booth Setup: 9:00am - 7:00pm on 11/23/09-11/25/09 for all vendors.

For Food vendors and any vendors that require **County Permit** to operate your booth; it is **required to completely setup your booth or tent on Tuesday, November 24th, 2009. County Permit inspectors will come to do the pre-inspection on Wednesday, November 25th** to grant your permit before your food can be allowed to sell.

Additional late fee and/or re-inspection fee will be charged if you failed your pre-inspection on Wed 25th, only show-up or come in to get your permit at the opening day or did not pass your inspection at the first time. Whichever case you failed or failed to do, County Health Department required additional fee or late fee to be charged to your permit. **It's very important to pass; please come prepare and setup your booth per site plan you already layout as mentioned on the TFF page 8 as early as you can.**

For audio/Video/merchant and all others vendors must finish setting-up your booth or tent on the setup date mentioned above. Wednesday, November 25th, 2009 is the last day to setup. **It's very important, please come to setup your booth as early as you can.**

Main Gate: will be opened from 8:00am to 3:00pm for tickets sale and used as main entrance for the general public to enter the event.

Tunnel Gate and Gate 12: will be opened for all vendors to enter into Cal Expo Fairground to setup your booth or tent from 9:00am to 7:00pm on Monday, Nov 23rd thru Wednesday, Nov 25th, 2009.

Date and Time for the event

Event will be opened from Nov 26 to Nov 29, 2009; 4days event.

Tunnel Gate

Morning: Opened at 4:00am to 7:00am for vendors to load and unload

Evening: Opened at 4:30pm to 7:00pm for vendors to clear their vehicles

(There are absolutely no vehicles in/out between 8:00am to 4:30pm)

Main Gate will be opened from 8:00am to 3:00pm for tickets sale to the general public

Loading/Unloading Time: 4:00am to 8:00am with security check. All vehicles must be cleared or move-out completely from the vending area to the parking lot area on Lot-A before 8:00am every day. Note: your vehicle will be towed if it is still in the vending area after 8:00am.

Packing & Loading Time at the End of Each Day: 4:30pm to 6:30pm; all vehicles must be cleared from Cal Expo fairground at 6:30pm.

Parking: all vendors stocking vehicles park at lot-A. (Lot-A is located between the soccer field and West Gate).

Make your money order or cashier check payable and mail your application to:

Sacramento Hmong New Year. Inc.

P.O. Box 232118

Sacramento, CA 95823

Sincerely yours,



John Vang

Vendor Coordinator, Sacramento Hmong New Year, Inc.